



## AP 4-202 – TRUANCY

Deliberate failure to attend school creates a serious impediment to learning.

The Superintendent of Schools is designated as the school attendance officer with the rights and responsibilities outlined in the PSA. [264 (1) (2); 267 (1, 2); 268 (1, 2, 3); 269, 270, 273]

Where a student is absent from school contrary to the provisions of the Public Schools Act, [PSA 260 (1) (2)],

1. The teacher, or the employee recording school attendance, shall in writing, report the matter including the name of the student, to the Principal of the school [PSA 266(1)].
2. The Principal, when satisfied that the student is in fact absent as reported, shall advise the Attendance Officer with the name and address of the student [PSA 266 (2)].
3. The Superintendent, when satisfied that the student has failed to respond to the efforts made at the school level, may take further action as authorized in the PSA including initiating legal proceedings with the student's parents.

The Superintendent supports and authorizes the school Principals to take action at the school level with respect to encouraging students to attend classes.

These efforts will be explained in the school attendance policy printed in the student handbook. Activities designed to provide appropriate education may include:

1. Alternate, off-campus programs
2. Meetings with parents/guardian
3. Student assistance programs
4. Social agency partners
5. Other alternatives listed in AP 4-200 Student Presence and Engagement

**Adopted:** August 2015

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